

**PORT OF ILWACO
MINUTES
April 22, 2025**

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were, Commissioner Smith, Commissioner Shirley, Port Manager Hayes, Admin/Accounting Assistant Reed, and Admin Assistant Lambert. Commissioner Bennett attended via zoom.

- **Call to Order**
Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**
Port Manager Hayes requested an amendment to the agenda, to add Ilwaco View sublease. Commissioner Shirley entered a motion to approve the agenda as changed. Commissioner Smith seconded; the **motion was carried** by voice vote.

- **Approval of minutes from April 1st, 2025, Commission Meeting.**
Commissioner Shirley entered a motion to approve the minutes from the April 1st, 2025, Commission Meeting. Commissioner Smith seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 21256 through 21292 and electronic fund transfer payments in the amount of \$774,257.81.**
Commissioner Shirley entered a motion to approval of vouchers 21256 through 21292 and electronic fund transfer payments in the amount of \$774,257.81. Commissioner Bennett seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

J.Harrell: The community center broke ground. The electrical and plumbing have been completed. The wall are set to go up next week. The education center walls will be going up first then the gym portion. The education center is set to open at the beginning of the school year. Excited to see the project done and open

Commissioners: Thank you for bringing the community center to the Port.

D.Greene: Can we get the potholes in the parking lot filled?

M.Cassinelli: As soon as we get the cold fill in for the pot holes we plan on getting them fixed.

M.Cassinelli: The Black Lake fishing derby is Saturday April 26th starting at 6 am. May 3rd is the Ilwaco children's parade and the opening day of the Saturday Market. The stormwater project

is just about completed. They are currently fixing some drainage issues. Discussing with engineering company about painting the sides of the drainage fields yellow. On May 1st Beacon RV is having their grand opening. The Ilwaco merchants association is handling ribbon cutting for their grand opening. They plan on being open for the summer then continue to clean up the property.

B.Smith: While working at a fishing council conference we received a letter from a concerned city council member. The letter was very disparaging towards fishermen and how they are no needed for the community. Would like the next City-Port meeting to be held at the port office.

G.Trusty: Working on a plan for cold storage. There is a high cost to put the infrastructure in place for the cold storage, will there be costs the Port will cover? Who runs the charter association here?

T.Hayes: We plan to discuss the infrastructure during the next meeting.

M.Cassinelli: The charter association is ran by Butch and myself.

UNFINISHED BUSINESS

- **None**

NEW BUSINESS

- **Approval of sublease for Sportman's Canning**

Commissioner Shirley entered a motion to approve the sublease for Sportman's Canning.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of Ilwaco View sublease**

K.Montgomery: Opened Peace Pad Wellness in 2023. Will be offering massages, facials, and other spa treatments. Plans to have a juice bar with health conscious foods and drinks. There will also be monthly community gatherings, classes to learn couple massages and infant massages. Opening 7 days a week from 9am-8pm.

Commissioner Shirley entered a motion to approve the sublease for Ilwaco View.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Resolution 25-1019- Seizure Bambi**

Commissioner Shirley entered a motion to approve resolution 25-1019 seizure of the Bambi

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Commissioner meeting summer schedule**

May through September Commissioner meetings will be held on the 3rd Tuesday of the month.

Commissioner Shirley entered a motion to approve the Commissioner meeting summer

schedule.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

OPERATIONS REPORTS

Manager Report:

Werner's are paid in full on their lease. The parking lot striping has finished from the stormwater project. Bulkhead paving project starts next week. The Port employees will not be working the Saturday Market during Holiday weekends. We have started tearing down boats, the Washington and Annie Marie. Mark's retirement party is on Saturday April 26th from 1-3 at the Ilwaco Heritage Museum. The exit interview with LNI went good. Special meeting with Safecoast next week on Tuesday the 29th to discuss their lease.

Finance Report:

March 2025 Financials.

Grant reimbursements

COMMISSIONERS REPORT

Commissioner Shirley: Thank you everyone for your hard work. It looks good there.

Chairman Smith: This is our busy time of year. Everyone is busy and hard at work. Thank you. Getting down to go time.

The meeting was adjourned at 4:44 PM by **Chairman Smith**.

Minutes submitted by Natasha Lambert for approval on May 20th, 2025.

Natasha Lambert Admin. Assist.

Commissioners:

Butch Smith, Chairman

Mike Shirley

Alan Bennett