

**PORT OF ILWACO  
MINUTES  
February 18, 2025**

**COMMISSION MEETING**

**Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were, Commissioner Smith, Commissioner Bennett, Commissioner Shirley, Port Manager Hayes, Admin/Accounting Assistant Reed, and Admin Assistant Lambert.**

- **Call to Order**  
Chairman Smith called the meeting to order at 4:00 PM.
  
- **Approval of Agenda**  
Port Manager Hayes requested an amendment to the agenda, to add Sportsman's Cannery LLC to New Business  
Chairman Smith requested an amendment to the agenda, to add an update on RV Inn Style Resort, Werners (Beacon RV).  
Commissioner Shirley entered a motion to approve the agenda as changed.  
Commissioner Bennett seconded; the **motion was carried** by voice vote.
  
- **Approval of minutes from February 4th, 2025, Commission Meeting.**  
Commissioner Shirley entered a motion to approve the minutes from the January 21<sup>st</sup>, 2025, Commission Meeting.  
Commissioner Bennett seconded; the **motion was carried** by voice vote.
  
- **Approval of vouchers 21157 through 21185 and electronic fund transfer payments in the amount of \$1,240,566.65.**  
  
Commissioner Bennett entered a motion to approval of vouchers 21157 through 21185 and electronic fund transfer payments in the amount of \$1,240,566.65.  
Commissioner Shirley seconded; the **motion was carried** by voice vote.

**UNFINISHED BUSINESS**

- **None**

**NEW BUSINESS**

- **Sportsman's Cannery LLC**

Commissioners verbally agreed for Port Manager Hayes to continuing on the lease for the Sportsman's Cannery LLC.

- **Update on RV Inn Style Resorts (Beacon RV)**

By the end of this month there should only be 2 tenants left in the RV park. Currently getting bids for work to be done at the RV park. Come June of 2026 the park will be closing temporarily, so they can reopen as a daily reservations, but guests can not stay more than 27 days. They are also planning on opening a small camp store for guests.

## **PUBLIC COMMENT**

**D.Berger:** Madison Johnston is the representative for the AOPA for the airport. There is money available for the airport, it just needs to be asked for. He is positioning for a taxi lane for the airport.

**M.Cassinelli:** The trees that were brought in for the parking lot will be put to use elsewhere. The City is looking at putting them at the city park along the walking path, The CEO of the transit system resigned. He did not put in the paperwork to continue funding the transit system. Senator Jeff Wilson was able to get the funding to continue our transit system.

## **OPERATIONS REPORTS**

**Manager Report:** Bulkhead project in 33% completed, Pile driving to start next week. New filters for the boatyard have been ordered. Planning to rent a lift around April to be able to deep clean the buildings. Still waiting on a quote from Ford for the Dock electrical work. The dredging work window is through February 28<sup>th</sup>, waiting for Department of Ecology for an extension on the dredging. Letters will be going out to customers of boats that are not being maintained. The roof on the Williams building was under warranty. Work on the docks to start next month. The non-motorized ramp will not be moving forward, there is no place to put it with the mud in the water. The general fund with the Boatyard Sinking Fund to be renamed Boatyard Improvement Fund.

Commissioner Shirley entered a motion to approve the name change of the Boatyard Sinking Fund to Boatyard Improvement Fund.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

### **Finance Report:**

January 2025 Financial Report

## **COMMISSIONERS REPORT**

**Commissioner Shirley:** The Port of Astoria has a 3-4 year project of \$5 million to improve their Port. We have an opportunity to improve our commercial and sport fishing annual moorage. If customers don't want to keep up the maintenance of their boat or abide by requests from the office they can go elsewhere. We need to clean up the Port.

**Commissioner Bennett:** We have great people in the right spots running operations. We just need to get the other folks on the "bus" in the right spots. There is great support between the Port Office and the Commissioners and Community. Thank you and we are happy.

**Chairman Smith:** Invited to go back to Washington DC next week to speak at a conference for the fishing industry and the Port of Ilwaco. Currently lobbying for more money to support fishing industries. Appreciates everyone's hard work.

**EXECUTIVE SESSION -To confer with legal counsel R.C. W.42.30.110 (i)**

The session was convened at 5:10 pm with a 5-minute allowance to clear the room and the time to exit was 15 minutes. They requested an additional 15 minutes at 5:30pm. The session ended at 5:45 pm. No decision was made.

The meeting was adjourned at 5:45 PM by **Chairman Smith**.

Minutes submitted by Natasha Lambert for approval on March 4th, 2025.

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Natasha Lambert Admin. Assist.

Commissioners:

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Butch Smith, Chairman

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Mike Shirley

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Alan Bennett

