

**PORT OF ILWACO
MINUTES
October 05, 2026**

COMMISSION MEETING

Chairman Bennett opened the Commissioner's regular meeting at 3:00 PM. Those present were Chairman Bennett, Commissioner Shirley, Commissioner Glenn Jr., Executive Director Hayes, Finance Director Sheldon, and Admin Assistant 1 Lambert.

- **Call to Order**
Chairman Bennett called the meeting to order at 3:00 PM.
- **Pledge of Allegiance**
- **Approval of Agenda**
Commissioner Glenn Jr. entered a motion to approve the agenda.
Commissioner Shirley seconded; the **motion was carried** by voice vote.
- **Approval of minutes from September 21st, 2026, Commission Meeting and the minutes from the September 21st, 2026, Workshop.**
Commissioner Glenn Jr. entered a motion to approve the minutes from the September 21st, 2026, Commission Meeting and the minutes from the September 21st, 2026, Workshop.
Commissioner Shirley. seconded; the **motion was carried** by voice vote.
- **Approval of vouchers 22176 through 22193, and electronic fund transfer payments in the amount of \$68,961.59.**
Commissioner Shirley. entered a motion to approve vouchers 22176 through 22193, and electronic fund transfer payments in the amount of \$68,961.59.
Commissioner Glenn Jr. seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

W. Willey: One hundred percent disabled vet, that needs stairs to get in and out of boat. Was asked by staff to remove the stairs and is asking the commission permission to keep them?

Chairman Bennet: No decision at this time. This is an issue that needs to be looked into fuller before a decision is made.

P. Patana Letter: Letter was presented to the commissioners for possible tariff inclusion requests. The request includes the definition of an active and inactive vessel. A reconstructing of the commercial docks from C dock, D dock, and Holman dock to C dock and Holman dock being for active commercial fishermen and D dock being for inactive commercial fisherman and transient fisherman. Email groups for each separate category of annual moorage tenants such as charter, commercial, recreational, upland lease holders so a blanket letter can be sent out to notify tenants of upcoming changes to the Tariff, rates, and other important information.

D. Berger: This morning the Ilwaco Fire department, the sheriffs, and the city police all showed up at the airport about burning debris. He is unable to burn the debris on his property due to the burn ban, so he took it onto the Port's airport property to burn it. He has been burning debris at the airport since 2003, been taking care of the airport property for 18 years. Never had a problem before until he had a city worker move in as a neighbor named Holly Beller. She and the city have his wife believing he is doing something illegal. He wants it in writing that he is not allowed to burn on Port property.

M. Shirley: You have been told before you are not allowed to use airport property except for its intended use.

T. Hayes: There is a letter coming for you in the mail stating what you are not allowed to do on airport property.

J. Nisbet: Thank you Port and staff. The Port and Ilwaco Merchants have a great relationship. Thank you, Mike, for volunteering for the slow drags. With the budget being in mind please be mindful to have staff planned during the big weekends. Currently doing a candy drive for the Ilwaco Halloween Block Party and need volunteers for Tuesdays in November to help with the crab pot Christmas tree.

Commissioners: Thank you, Jenna, for all you do with the Ilwaco Merchants, and all the events held down at the Port. We couldn't do it without you.

G. Trusty: Does the Port have the current data for the Port's fish deliveries? Pacific county is showing a steady decline.

E. Hillard: Following up from last meeting Jessie's way is Port property. It is not considered a street. It is the Port's decision on the speed bumps.

G. Trusty: They have already been put in, but can we get speed bumps put on Howerton way or through the parking lot. It is a safety hazard for the people that drive through, especially with the children around.

C. Brunke: Seconded putting speed bumps in the parking lot. Anything to slow people down and go the right direction we are happy to lend support.

LONG TERM IMPROVEMENTS UPDATE

- Strategic plan update
- Possible dredge meeting in November with other local Ports

UNFINISHED BUSINESS

- **Point and Pay Presentation Notes**

Point and pay portal update and credit card fees update.

- **139 Howerton Lease Agreement and Northwest Leather and Grace Business Plan**

Commissioner Glenn Jr. entered a motion to approve the 139 Howerton Lease Agreement Commissioner Shirley seconded; the **motion was carried** by voice vote.

Commissioner Glenn Jr. entered a motion to approve the 139 Howerton lease surety bond waiver.

Commissioner Shirley seconded; the **motion was carried** by voice vote.

Commissioner Glenn Jr. entered a motion to approve the Northwest Leather and Grace sublease and business plan for Northwest Leather and Grace.

Commissioner Shirley seconded; the **motion was carried** by voice vote.

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NEW BUSINESS

- **C & D Dock Usage Plan**

Plans for C Dock and Holman Dock to be active commercial fishing docks and D Dock to be an inactive and transient dock. Coming up with a plan to present at the next meeting.

- **Career Connect Washington Contract**

Commissioner Glenn Jr. entered a motion to approve the Career Connect Washington Contract.

Commissioner Shirley seconded; the **motion was carried** by voice vote.

- **Commissioner Assignment of Legislatives**

Commissioner Glenn Jr. will be taking Senator Jeff Wilson

Chairman Bennett will be taking Representative Marie Gluesenkamp Perez

Commissioner Shirley will be taking Senator Marie Cantwell

OPERATIONS REPORTS

Manager Report: Werner's update. Wilcox and Flegel sinkhole update. Dredging tour update. Port resilience project meeting Friday. Sand removal for crab pot tree update. Small travel lift update. Dock repairs update. Maintenance position interviews scheduled.

Finance Report: Banner bank changeover update. "No entrance" signs update. Email blast update.

COMMISSIONERS REPORT

Commissioner Glenn Jr.: Thank you, Jenna, and Ilwaco Merchants. They do so much at the Port for all the events. The dredge tour with the Senators and stakeholders is to see the pile dike project. A lot has gone into this project, and it has greatly helped the channel. It was a lot of work to get this project funded. Thank you staff for all your hard work, sometimes the little things you all do every day are taken for granted. So, thank you for all you do.

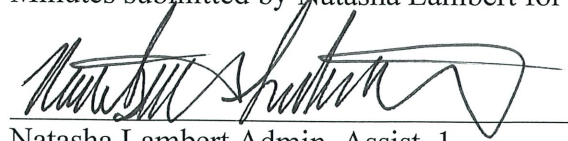
Commissioner Shirley: Appreciation to the staff here and for the creative thinking that is going to solve some of the problems we are encountering. Thank you, Jenna. The asphalt looks amazing in town. The city's team did a great job, thank you. The Port looks clean, the cleanest it has been in a while. Thank you for the hard work.

Chairman Bennett: Appreciate the people who are coming to the meetings and the staff

for all their time. We have a good crew who shows up here. Thank you staff.

The meeting was adjourned at 4:18PM by **Chairman Bennett**.

Minutes submitted by Natasha Lambert for approval on October 19th, 2026.

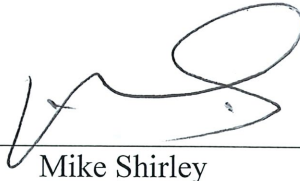
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Natasha Lambert Admin. Assist. 1

Commissioners:

A handwritten signature in dark ink, appearing to read 'Alan Bennett', written over a horizontal line.

Alan Bennett, Chairman

A handwritten signature in dark ink, appearing to read 'Mike Shirley', written over a horizontal line.

Mike Shirley

A handwritten signature in dark ink, appearing to read 'Guy Glenn Jr.', written over a horizontal line.

Guy Glenn Jr.