

**PORT OF ILWACO
MINUTES
June 17, 2025**

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were, Commissioner Smith, Commissioner Bennett, Commissioner Shirley, Port Manager Hayes, Admin/Accounting Assistant Reed, and Admin Assistant Lambert.

- **Call to Order**
Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**
Port Manager Hayes requested an amendment to the agenda, to change the resolution number from 24-1019 to 25-1020
Commissioner Shirley entered a motion to approve the agenda as changed.
Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of minutes from May 20th, 2025, Commission Meeting.**
Commissioner Shirley entered a motion to approve the minutes from the May 20th, 2025, Commission Meeting.
Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 21366 through 21389 and electronic fund transfer payments in the amount of \$504,911.49.**

Commissioner Bennett entered a motion to approval of vouchers 21366 through 21389 and electronic fund transfer payments in the amount of \$504,911.49.
Commissioner Shirley seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

M.Cassinelli: The city is starting a rate study for water and sewer prices. The study is scheduled to finish in August of 2026. Hydrant flushing starting Monday June 23. Every street will be repaired.

W.Farrior: You can see that there is a lot of progress going on with the boat. Just getting back on my feet and you are trying to take my boat away from me. Here to see what I can do to save my boat?

Commissioners: You need to set up an appointment with Tina to go over things and see what is possible.

UNFINISHED BUSINESS

NEW BUSINESS

- **Resolution 25-1020 Port Auditor**
- Commissioner Bennett entered a motion to approve resolution 25-1020 Port Auditor
- Commissioner Smith seconded; the **motion was carried** by voice vote.

OPERATIONS REPORTS

Manager Report: Point 09 funds rewarded to different Ports. Meeting set up to looking into different grant opportunities. Breakroom project. There is a budget for \$6500.00 for boatyard building. Building 6 electrical was not wired for 3 phase. CJ from Ford is looking into options to get electrical for cold storage. Bulkhead paving is scheduled for July 9th. Bulkhead scheduled to be completed next month. Position listed for part-time seasonal help and finance director. Replaced rusted water lines and bibs. Destroyed 6 old trailers. Camera installation completed. Working with Fire Department on training for oil spills. In talks with the Black Lake Restoration project about using dredge swells. Looking at putting a food truck where the old bathrooms are in front of Port office.

B.Smith: When the bulkhead is complete we need to give a shout out to all who helped make this project possible including the grant writers, the Senators, and all who worked on the project.

Finance Report:

May 2025 Financials.

COMMISSIONERS REPORT

Commissioner Bennett: In regards to Kaitlynn stepping down instead of seeing it as a bad thing to step into a roll then decide it isn't the right fit for you see it as a strength and good thing.

Chairman Smith: We appreciate you Kaitlynn.

Commissioner Shirley: Thank you to the staff. Nice to see the derelict boats start to go away.

Chairman Smith: Noticed all the dock work getting done. Repairing the things that have needed to be repaired. The camera project has already been paying in volumes. The lighting project has a huge boost in security. Hopefully Safecoast activates their plant for fish.

EXECUTIVE SESSION -To discuss applicant for public employment R.C. W.42.30.110 (g)

The session was convened at 4:30 pm with a 5-minute allowance to clear the room and the time requested was 30 minutes. The time into the session was 4:35pm. They requested an additional 15 minutes at 5:05pm. The session ended at 5:20 pm. No decision was made.

The meeting was adjourned at 5:22 PM by **Chairman Smith**.

Minutes submitted by Natasha Lambert for approval on July 15th, 2025.

Natasha Lambert Admin. Assist.

Commissioners:

Butch Smith, Chairman

Mike Shirley

Alan Bennett