

**PORT OF ILWACO
MINUTES
March 2, 2026**

COMMISSION MEETING

Chairman Bennett opened the Commissioner's regular meeting at 3:00 PM. Those present were Commissioner Bennett, Commissioner Glenn Jr., Commissioner Shirley, Port Manager Hayes, Finance Director Sheldon, and Admin Assistant 1 Lambert.

- **Call to Order**
Chairman Bennett called the meeting to order at 3:00 PM.

- **Approval of Agenda**
Commissioner Shirley entered a motion to approve the agenda.
Commissioner Glenn Jr. seconded; the **motion was carried** by voice vote.

- **Approval of minutes from February 17th, 2026, Commission Meeting.**
Commissioner Shirley entered a motion to approve the minutes from the February 17th, 2026, Commission Meeting.
Commissioner Glenn Jr. seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 21562 through 21579 and electronic fund transfer payments in the amount of \$38,977.15.**
Commissioner Glenn Jr. entered a motion to approve vouchers 21562 through 21579 and electronic fund transfer payments in the amount of \$38,977.15.
Commissioner Shirley seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

D. Berger: I attended the Puyallup aviation tradeshow and spoke with members of the WAWA organization. Usually, the Port of Ilwaco would send the airport manager to their events. They are there to help you find funding to improve the airport. They have all the forms and know what grants are available. Currently I do not believe there is any infrastructure in place to create revenue for the airport. In 2007 the city and Port made an airport plan and layout which included a through the fence agreement. Through the fence agreement gives people permission to cross through property lines to use the airport. After I work out my problems with the city, I will work on my problem with the Port.

M. Cassinelli: On Wednesday I'll be going to the PMC for the Coalition Coastal of Fisheries. It is a great coming together of fishermen and state representatives. There is a lot of lobbying that can happen at this event.

M. Shirley: It is a great event. Your voice matters there. It is a great place to connect and work with the representatives.

UNFINISHED BUSINESS

- **Updated Office Hours**
Commissioners approved office hours to be 7:30AM-4PM.

NEW BUSINESS

- **Resolution 26-1053 Appointment of Auditor**
Commissioner Glenn Jr. entered a motion to approve Resolution 26-1053 Appointment of Auditor.
Commissioner Shirley seconded; the **motion was carried** by voice vote.
- **2026 Salary Cap**
Commissioner Shirley entered a motion to approve 2026 Salary Cap.
Commissioner Glenn Jr. seconded; the **motion was carried** by voice vote.
- **Resolution 26-1054 Defining Health Insurance Eligibility with HCA Voided**

OPERATIONS REPORTS

Manager Report: The guys are continuing to repair the docks. They have fixed a couple of broken water lines. Transferred the Jessie B and Harvey O to the deconstruction yard to be destroyed. The plates for the lights on Waterfront Way are in, we are waiting for a quote from Ford to replace them. We moved the tenants back to their original slip after they we displaced for dock repairs. We are pressure washing the docks. The motorcycle club has come out to paint the lines for the training. Joe will be going to a stormwater conference tomorrow. The stormwater training is with Terraphase. The Lower Columbia Radio Control Society will be mowing the airport as the rent for using it. April is going to talk with DNR about how we can tear down Endeavour. We will be listing boats that we seized for sale- Bambi and Classy Lady. Meeting with Jena about the CERB microgrant for boatyard storage project. Grays Harbor Community College will be having a welcome luncheon on Wednesday.

Finance Report: I am currently working with our CPA Jan to get ready for our audit. Working on standard processing procedures.

COMMISSIONERS REPORT

Commissioner Glenn Jr.: The oil trap bill. Are there any changes with people dumping

at the oil depot, and with Emerald not taking our oil? Have you looked into the small shipyard grant? I am going to continue to bring this up but is it possible to get all the meeting materials online. Is it possible to get the salary caps, the resolutions, and vouchers uploaded to the website or out with the meeting blast?

T. Hayes: We have cameras set up and it has deterred most of the dumping. Yes, that grant is on my radar and I have looked at it. None of the documents go online until after they have been approved for the board. We currently do not have the staff to get all the materials requested online.

Commissioner Shirley: I've spent a lot of time in boatyards. Most of the boatyards I go to everyone has a tarp under their boat. I can't believe how expensive some boatyards can be. They are an invaluable asset to have. To be able to have a boatyard and keep our boatyard we have to abide by the policies and laws and keep up to date. We must be proactive, so we don't lose the boatyard. If we must pave the boatyard that is going to be a huge project.

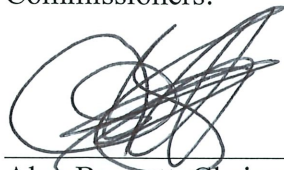
Commissioner Bennett: I think we need to take a look at our dry land tenants and the empty business fronts. If they have a business, we need to make sure they are opening. When people are out and about, they might go for something to eat, then go for a walk to see what is along the waterfront. Lets make sure the businesses are open to bring people into the Port.

The meeting was adjourned at 3:45 PM by **Chairman Bennett**.

Minutes submitted by Natasha Lambert for approval on March 16th, 2026.

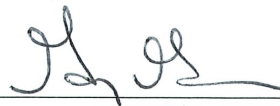
Natasha Lambert Admin. Assist. 1

Commissioners:



Alan Bennett, Chairman

Mike Shirley



Guy Glenn