

PORT OF ILWACO
MINUTES
January 7, 2025

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were, Commissioner Bennett via Zoom, Commissioner Shirley, Port Manager Lofstrom via Zoom, Finance Director Hayes, Admin/Accounting Assistant Reed, and Admin Assistant Lambert.

- **Call to Order**
Chairman Smith called the meeting to order at 4:00 PM.
- **Approval of Agenda**
Commissioner Shirley entered a motion to approve the agenda.
Commissioner Bennett seconded; the **motion was carried** by voice vote.
- **Approval of minutes from December 10th, 2024, Commission Meeting.**
Commissioner Shirley entered a motion to approve the minutes from the December 10th, 2024, Commission Meeting.
Commissioner Bennett seconded; the **motion was carried** by voice vote.
- **Approval of vouchers 21103 through 21119 and electronic fund transfer payments in the amount of \$72,830.18.**

Commissioner Shirley entered a motion to approval of vouchers 21103 through 21119 and electronic fund transfer payments in the amount of \$72,830.18.
Commissioner Bennett seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

R. Rubio: With all the work going on around the port, it is important to repaint the crosswalks and handicap spaces for the safety of the public.

M. Cassenelli: With it being a new year, the port and city should have a meeting to ensure that everyone is on the same page. There will be a culvert out in by the water plant to fix the road and ensure that it doesn't wash out. 2024 was a great year between the city and port.

C. Mikkola: Thankful to everyone in this small community for their generosity and helping the food bank raise over \$100,000 in four weeks.

UNFINISHED BUSINESS

- **None**

NEW BUSINESS

- **Resolution 25-1002 through 25-1015**
- **Resolutions 25-1013 through 25-1015 were resolved prior to the meeting, therefore these resolution numbers were not used.**
- **Doug Caesar was allowed time to gather his personal belongings from the boat.**

Commissioner Shirley entered a motion to approve Resolutions 25-1002 through 25-1012
Commissioner Bennett seconded; the **motion was carried** by voice vote

OPERATIONS REPORTS

Manager Report:

Lofstrom: DNR PMA update, bulkhead update, transitioning Tina Hayes into the manager position update.

Hayes: Bulkhead update, dredging update, debt collection update.

Finance Report: January financials will be presented next meeting, as there is year end stuff to wrap up. Boatyard sinking fund clarification update.

COMMISSIONERS REPORT

Commissioner Shirley: Glad to see the crabbers can get out and get going. There will be a lot of boats in this district as there is no crabbing south. Thankful for the staff and their hard work.

Commissioner Bennett: Glad to see the crabbers can get out and get going as well.

Chairman Smith: With the new year, there is new changes. Need to continue looking at the two biggest revenue generators and upkeep them as much as possible. There has been oversight for a long time, it's now time to renovate and improve.

EXECUTIVE SESSION -To confer with legal counsel R.C. W.42.30.110 (i)

The session was convened at 4:49 pm with a 5-minute allowance to clear the room and the time to exit was 30 minutes. At 5:25 pm, there was an additional 15 minutes requested. The session ended at 5:40 pm. No decision was made.

The meeting was adjourned at 5:40 PM by **Chairman Smith.**

Minutes submitted by Kaitlynn Reed for approval on January 21st, 2025.

Kaitlynn Reed, Accounting/ Admin. Assist.

Commissioners:

Butch Smith, Chairman

Mike Shirley

Alan Bennett