

**PORT OF ILWACO
MINUTES
January 16, 2024**

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were Commissioner Bennet via ZOOM, Commissioner Shirley, Finance Manager Hayes, Port Manager Lofstrom, and Admin. Assistant Kosa.

- **Call to order**

Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**

Manager Lofstrom requested to add to the agenda health insurance for Commissioners and Cowlitz-Wahkiakum Council of Governments board opportunity.

Commissioner Shirley entered a motion to change the agenda as advised.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of minutes from January 16, 2024, Commission Meeting.**

Commissioner Shirley entered a motion to approve the minutes from the January 16, 2024, Commission Meeting.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 20512 through 20535 and electronic fund transfer payments in the amount of \$150,703.21.**

- Commissioner Shirley entered a motion to approval of vouchers 20512 through 20535 and electronic fund transfer payments in the amount of \$150,703.21.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

UNFINISHED NEW BUSINESS

- **Commissioner Health Insurance - Resolution**

Lofstrom presented Resolution 24-990 to repeal Resolution No. 05-584 which eliminates Port-paid Health Insurance for Port Commissioners.

- Commissioner Shirley entered a motion to repeal Resolution No. 05-584.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Fish Buyer Rules – Appendix E Tariff**

Lofstrom presented the modification of rules for fish buyers.

Commissioner Shirley entered a motion to approve modification of rules for fish buyers.
Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Tariff Approval - Resolution**

Lofstrom presented Resolution No. 24-989 approving changes to the Rules, Regulations, and Charges, Pertaining to Moorage Rates increases and Wharfage Rate changes and an addition to the Tariff Appendix, item “E”.

Commissioner Shirley entered a motion to repeal Resolution No. 24-989.
Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Moorage Agreement Change**

Lofstrom shared the changes in paragraph eleven of the Port of Ilwaco Annual Moorage Agreement PART I.

Commissioner Shirley entered a motion to approve modifications to the Port of Ilwaco Annual Agreement.
Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Boatyard Shop Building Door**

Lofstrom shared that she received one out of six bids for a new shop building door.

No Action

NEW BUSINESS

- **Cowlitz-Wahkiakum Council of Governments board opportunity**

Lofstrom invited a commissioner to take part in the CWCOG board. Commissioner Bennett agreed to participate with the assistant of Lofstrom.

No Action

- **Lease Modifications**

Peninsula Sanitation

Lofstrom presented the parking lot modification to the Commissioners.

Commissioner Shirley entered a motion to approve modifications to the Peninsula Sanitation Land Lease.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

Columbia River Bait

Lofstrom presented the H Dock building lease modification to the Commissioners.

Commissioner Shirley entered a motion to approve the modifications to the Columbia River Bait lease.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

D. M0jo – Suggested the agenda have public comments happen earlier in the agenda. Also questioned timing of Commissioners health insurance proposal.

L. Swensen – Suggested Commissioners health insurance expense be going to the Port. Also, asked status of the Fisherman Memorial.

C. Spreademan – Shared thoughts on Commissioner health care and suggested public comment be placed before & after business on the agenda.

M. Callimore – Thoughts on Commissioner health care and volunteering.

D. Berger – Shared information on gates he uses at the airport.

OPERATIONS REPORTS

Manager Report: EV charging grant update; Bulkhead project update and dredging update.

Finance Report: Presented Year End Financial Report.

COMMISSIONERS REPORT

Chairman Smith: Thanked people for reaching out, such as the guard rail that needed to be fixed at the airport; maintenance from weather update; look forward to working with Molly from Westport Marina and ready for Summer.

Commissioner Shirley: Thanked everyone for their hard work and nice to see the community work together under the weather circumstances.

Commissioner Bennett: None.

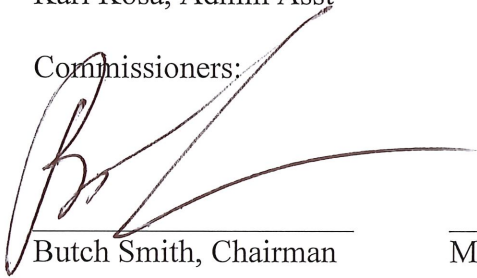
The meeting was adjourned at 5:03 PM by Chairman Smith.

Minutes submitted by Kari Kosa for approval on February 6, 2023.



Kari Kosa, Admin Asst

Commissioners:



Butch Smith, Chairman



Mike Shirley



Alan Bennett