

**PORT OF ILWACO
MINUTES
January 21, 2025**

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were, Commissioner Smith, Commissioner Bennett via Zoom, Commissioner Shirley, Port Manager Lofstrom via Zoom, Finance Director Hayes, Admin/Accounting Assistant Reed, and Admin Assistant Lambert.

- **Call to Order**
Chairman Smith called the meeting to order at 4:00 PM.
- **Approval of Agenda**
Commissioner Shirley entered a motion to approve the agenda.
Commissioner Bennett seconded; the **motion was carried** by voice vote.
- **Approval of minutes from January 7th, 2025, Commission Meeting.**
Commissioner Shirley entered a motion to approve the minutes from the January 7th, 2025, Commission Meeting.
Commissioner Bennett seconded; the **motion was carried** by voice vote.
- **Approval of vouchers 21120 through 21140 and electronic fund transfer payments in the amount of \$158,918.42.**

Commissioner Shirley entered a motion to approval of vouchers 21120 through 21140 and electronic fund transfer payments in the amount of \$158,918.42.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

R. Rice: Via a letter received in the mail, writes requesting consideration of current Port moorage policies/practices, particularly in regard to slip transfer and availability for boats 32 feet or larger.

T.McCulloch: Do people who already have moorage at the Port have priority on the waitlist for a new slip?

UNFINISHED BUSINESS

- **Tariff No. 22 Approval**

Commissioner Shirley entered a motion of approval of Tariff No. 22

Commissioner Bennett seconded; the **motion was carried** by voice.

NEW BUSINESS

- **Resolution 25-1013 Tariff No. 22**

Commissioner Shirley entered a motion of approval of Resolution 25-1013 Tariff No. 22
Commissioner Bennet seconded; the **motion was carried** by voice vote.

- **Resolutions 25-1014 Employee Policy Adoption**

Commissioner Shirley entered a motion of approval of Resolution 25-1014 Employee Policy Adoption.
Commissioner Bennet seconded; the **motion was carried** by voice vote.

- **Mission to Washington**

Commissioner Shirley entered a motion to approve the Mission to Washington
Commissioner Smith seconded; the **motion was carried** by voice vote

OPERATIONS REPORTS

Manager Report:

Hayes: Bulkhead update, pressure washing system update, dredging update, C and D dock electric update, and letter to tenants about derelict vessels update.

Finance Report: Overall budget for 2025, tax revenue increase, reclassification of the boat sinking fund through county, and financial report.

COMMISSIONERS REPORT

Commissioner Shirley: Nice to see Bulkhead finally getting done. Is there any update on the Beacon RV Park? Beacon needs to clean up the property and put up a fence.

Hayes: eviction process should be starting in the next month or two.

Commissioner Bennett: There will be 22 charging stations going in, we need to give people charging their cars ideas of what they can do while they wait. Possibly putting up signs for the local businesses. We should possibly look into getting a summer intern.

Chairman Smith: Nothing

EXECUTIVE SESSION -To confer with legal counsel R.C. W.42.30.110 (i)