

**PORT OF ILWACO  
MINUTES  
February 20, 2024**

**COMMISSION MEETING**

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were Commissioner Bennet ZOOM, Commissioner Shirley, Finance Manager Hayes, Port Manager Lofstrom, and Admin. Assistant Kosa.

- **Call to Order**

Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**

Commissioner Shirley entered a motion to approve the agenda.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of minutes from February 20, 2024, Commission Meeting.**

Commissioner Shirley entered a motion to approve the minutes from the February 20, 2024, Commission Meeting.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 20569 through 20590 and electronic fund transfer payments in the amount of \$52,325.82.**

- Commissioner Bennett entered a motion to approval of vouchers 20569 through 20590 and electronic fund transfer payments in the amount of \$52,325.82.

Commissioner Shirley seconded; the **motion was carried** by voice vote.

**PUBLIC COMMENT**

**D. Berger** – Invited Manager Lofstrom to the Aviation Conference and welcomed people to use pilots at Ilwaco Airport for transportation.

**M. Cassinelli** – Shared a Historical Town article that mentioned Ilwaco and communication with the Port, City and Ilwaco Landing is going well.

**UNFINISHED NEW BUSINESS**

- **After-hours on Call Amendment to Employee Handbook**

Lofstrom presented options to revise the Port Employee Handbook after-hours policy.

Lofstrom and the Port Commissioners discussed options.

No Action.

- **Small Boat Hoist**

Lofstrom updated the Commissioners on the hoist

Chairman Smith discussed the importance of supporting local businesses.

No Action.

## NEW BUSINESS

None.

## OPERATIONS REPORTS

**Manager Report:** No March 5<sup>th</sup> Commission meeting; DJHCC soil sample update; meeting with Fire Chief Archer over Port safety concerns update; boat yard door update and Peninsula Sanitation update.

**Finance Report:** Hayes presented the financial report.

## COMMISSIONERS REPORT

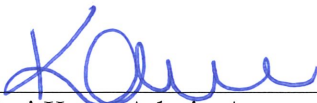
**Chairman Smith:** US/Canada Treaty update; support locals and thank you for all everyone does.

**Commissioner Shirley:** Thank you to all staff; place looks great and have a good Summer.

**Commissioner Bennett:** Meeting with Hayes, and Jim Thornton (WA State Environmental Permit Coordinator) at the Port of Ilwaco was a success.

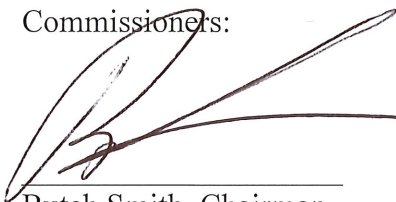
The meeting was adjourned at 5:24 PM by Chairman Smith.

Minutes submitted by Kari Kosa for approval on March 19, 2023.



Kari Kosa, Admin Asst

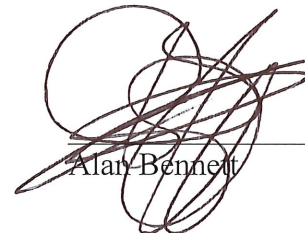
Commissioners:



Butch Smith, Chairman



Mike Shirley



Alan Bennett