

**PORT OF ILWACO
MINUTES
March 19, 2024**

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were Commissioner Bennet, Commissioner Shirley via ZOOM, Finance Manager Hayes, Port Manager Lofstrom, and Admin. Assistant Kosa.

- **Call to Order**

Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**

Commissioner Bennett entered a motion to approve the agenda.

Chairman Smith seconded; the **motion was carried** by voice vote.

- **Approval of minutes from February 20, 2024, Commission Meeting.**

Commissioner Bennett entered a motion to approve the minutes from the February 20, 2024, Commission Meeting.

Chairman Smith seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 20591 through 20608 and electronic fund transfer payments in the amount of \$188,041.70.**

Commissioner Bennett entered a motion to approval of vouchers 20591 through 20608 and electronic fund transfer payments in the amount of \$188,041.70.

Chairman Smith seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 20609 through 20640 and electronic fund transfer payments in the amount of \$80,083.04.**

Commissioner Bennett entered a motion to approval of vouchers 20609 through 20640 and electronic fund transfer payments in the amount of \$80,083.04.

Chairman Smith seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

D. Berger – Requested copy of City and Port layout plan.

M. Cassinelli – Black Lake Fishing Derby coming up; DJHCC now in building inspector hands and Bulkhead project update.

M. Callimore – Asked the Commissioners if Public Comment can happen twice during a meeting.

M. Domeyer – Discussed with the Commissioners and Manager Lofstrom 2024 grant opportunities, the Port Master Plan and Port goals.

UNFINISHED NEW BUSINESS

- None.

NEW BUSINESS

- **April 2nd POI Meeting**

Lofstrom suggested to the Commissioners cancel April 2nd meeting due to the fact FD Hayes and herself will be at conferences.

Lofstrom and the Commissioners agreed the next POI Regular Commission Meeting will be April 16, 2024.

- **Vaughn Annual Lease**

Lofstrom presented that the Vaughn Lease needs to be updated to an annual agreement.

Commissioners approved. No motion was required.

- **Discount for Westport Commercial Vessels**

Lofstrom and the Commissioners discussed and approved providing the Grays Harbor Port Annual Commercial Tenants a 10% discount on boatyard rates that meet requirements.

No Motion Required.

- **Resolution 24-991 Management Agreement with DNR**

Lofstrom requested the Resolution 24-991 Management Agreement with DNR be approved.

Commissioner Bennett entered a motion to approve Resolution 24-991 Management Agreement with DNR.

Commissioner Shirely seconded; the **motion was carried** by voice vote.

- **Amendments #6 & #7 Moffatt and Nichol**

Lofstrom shared that #6 Amendment, the hoist anchor design, and #7 Amendment, change in fees, has been an addition to Mofatt and Nichol Amendments.

No Action.

OPERATIONS REPORTS

Manager Report: Bulkhead project update; small hoist update; Columbia Bait Lease update; stolen trailer license plate update; public record request update; grant updates; WA DC Conference update and Taste of the NW event was a success.

Finance Report: Presented February Financials; investment fund update and looking into the Boat Yard Sinking Fund.

COMMISSIONERS REPORT

Chairman Smith: Truly appreciates the new culture at the port – thank you; recently attended a political fundraiser and thanked Mayor Cassinelli for assisting in the event.

Commissioner Shirley: Thank you to the staff; WA State Seafood Day was a success in Olympia and thanked Chairman Smith for his activity in politics.

Commissioner Bennett: Thank you to staff for all their hard work; beautiful weekend for fishing coming up and projects to work on since dredging to postponed.

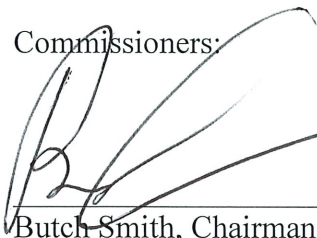
The meeting was adjourned at 5:03 PM by Chairman Smith.

Minutes submitted by Kari Kosa for approval on April 16, 2023.



Kari Kosa, Admin Asst

Commissioners:



Butch Smith, Chairman



Mike Shirley

ABSENT

Alan Bennett

