

PORT OF ILWACO
MINUTES
April 4, 2023

COMMISSION MEETING

Chairman Smith, absent. Those present were Commissioner Bennet opened the Commissioner's regular meeting at 4:03 PM, Commissioner Shirley, Port Manager Demase, Admin/Acct Asst Kosa and Finance Director Redburn.

- **Approval of minutes from the March 15, 2023, Commission Meeting.**

Commissioner Bennett entered a motion to approve the minutes from the March 15, 2023, Commission Meeting.

Commissioner Shirley seconded; the **motion carried** by voice vote.

- **Approval of vouchers 19891 through 19917, 19944 and electronic fund transfer payments in the amount of \$72,579.90.**

Commissioner Bennett entered a motion to approve vouchers 19891 through 19917, 19944 and electronic fund transfer payments in the amount of \$72,579.90.

Commissioner Shirley seconded; the **motion carried** by voice vote.

- **PUBLIC COMMENT**

D.Berger – Water rising at the Ilwaco Airport.

M. Cassinelli – Suggested it was beneficial for the Port to attend the Sea Grant Meeting that is taking place at the Chinook School.

D. Greene – Construction permit update on his lease land.

N. Haldemen – Positive feedback for a Pump Track in Ilwaco.

- **UNFINISHED BUSINESS**

- Fiber Optic Update

Manager Demase introduced supporting documents and an update of the Fiber Optic development. He asked if we could move forward with WWest Communications.

Commissioner Shirley motioned we move forward with WWest Communications.

Commissioner Bennett seconded; the **motion carried** by voice.

- **NEW BUSINESS**

- **Tentative future meeting with City of Ilwaco, Thursday, April 27th, 6pm.**

Discussion on meeting date and time shared with Commissioners and Mayor Cassinelli.

No Action

- **Pump Track**

Manager Demase shared information on parking, size and proposed location option for a Pump Track on Port land.

No Action

- **Don Berger – 2023 WAMA Annual Conference**

Berger proposed the Port of Ilwaco should join the association to bring business to the city. He suggested the Port Manager and a Commissioner attend the airport conference in May.

- **OPERATIONS REPORTS**

Manager's Report: RCO Restroom grant update; East Bulkhead project update; 332 Elizabeth update; Dredging dock H & I update; Ice machine update and EV electric charging station updates.

Manager Demase shared that the Port Office needs a plumber to look at the sewage system. He asked the Commissioners for an approval not to exceed \$7,000 to update the Port Office sewage system at this time.

Commissioner Shirley motioned we move forward with a plumber, not to exceed \$7,000.

Commissioner Bennett seconded; the **motion carried** by voice.

Finance Report: Recent CPA visit was a success; CPA will be returning April 22nd-24th and employee direct deposit update.

- **COMMISSIONERS REPORT**

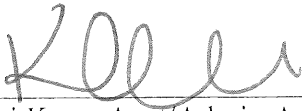
Chairman Smith: Absent.

Commissioner Shirley: Thanked Mayor Cassinelli and Dale at Westport Seafood for their hard work with a successful Seafood Day in Olympia with Legislators.

Commissioner Bennett: WA DC conference trip was a success.


The meeting was adjourned at 5:22 PM by **Commissioner Bennett**.

Minutes submitted by Kari Kosa for approval on April 18, 2023.



Kari Kosa, Acct/Admin Asst

Commissioners:


Butch Smith, Chairman
Mike Shirley
Alan Bennett

