

PORT OF ILWACO
MINUTES
May 2, 2023

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were Commissioner Bennett, Commissioner Shirley absent, Port Manager Lofstrom, Finance Director Redburn and Admin/Acct Asst Kosa.

- **Call to order**

Chairman Smith called the meeting to order at 4 PM.

- **Approval of minutes from the April 18, 2023, Commission Meeting.**

Commissioner Bennett entered a motion to approve the minutes from the April 18, 2023, Commission Meeting.

Chairman Smith seconded; the **motion carried** by voice vote.

- **Approval of vouchers 19980 through 19999 and electronic fund transfer payments in the amount of \$93,926.26.**

Commissioner Bennett entered a motion to approve vouchers 19980 through 19999 and electronic fund transfer payments in the amount of \$93,926.26.

Chairman Smith seconded; the **motion carried** by voice vote.

- **PUBLIC COMMENT**

D. Berger – Continued from last meeting requesting the Port Commissioners to make a Through-the-Fence Agreement for the airport and property owners easement access.

M. Cassinelli – Ilwaco Fishing Derby was a success; Loyalty Day Weekend events; First day of Saturday Market and permit updated on the East Bulkhead project.

- **UNFINISHED BUSINESS**

- **WWest Fiber Optic**

Manager Lofstrom shared new phones have been installed and moving forward with WWest Fiber Optic project.

- **332 Elizabeth Ave. Update**

Manager Lofstrom is currently waiting to hear from the Port lawyer to meet with the Warners. Commissioner Bennett stated Warrens need to comply to the lease agreement. Chairman Smith added this does not include the six individuals that are currently involved in lawsuit.

- **NEW BUSINESS**

None.

- **OPERATIONS REPORTS**

Manager Report: Employee handbook update; Commercial land lease updates; Ice machine update; Port office door has been replaced; Security camera update; Storage yard fence update; 2020-2022 audit update; Meeting with CPA and FD this Friday; Demolition of Anna Marie update; Upcoming visit of the Dept. of Ecology; Grant updates; East Bulkhead project update; Port of Chinook dredging update; VenTek pay station update and Baker Bay Stormwater project update.

Finance Report: Finishing last of the first quarter reports and upcoming meeting with the Port's CPA with Manager Lofstrom.

- **COMMISSIONERS REPORT**

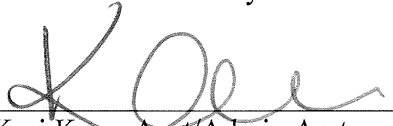
Chairman Smith: Thanked FD Redburn, Port Manager Lofstrom and staff for their hard work.

Commissioner Shirley: Absent.

Commissioner Bennett: Great seeing everyone work as a team.

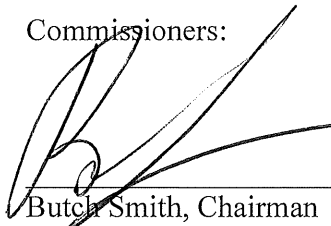
The meeting was adjourned at 4:47 PM by **Chairman Smith**.

Minutes submitted by Kari Kosa for approval on May 16, 2023.

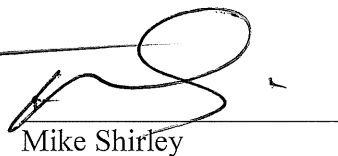


Kari Kosa, Acct/Admin Asst

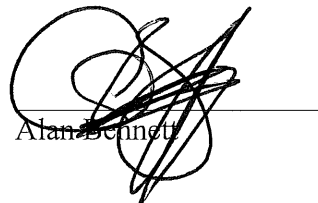
Commissioners:



Butch Smith, Chairman



Mike Shirley



Alan Bennett