

**PORT OF ILWACO
MINUTES
June 20, 2023**

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:01 PM. Those present were Commissioner Bennett via Zoom, Commissioner Shirley via Zoom, Finance Manager Tina Hayes, Port Manager Lofstrom, and Admin/Acct Asst Kosa.

- **Call to order**

Chairman Smith called the meeting to order at 4:01 PM.

- **Approval of Agenda**

Manager Lofstrom requested an additional New Business be added to the agenda: Motion to Approve Tina Hayes as Port Auditor.

Commissioner Shirley entered a motion to approve the additional New Business to the agenda.

Commissioner Bennett seconded; the **motion carried** by voice vote.

- **Approval of minutes from the June 6, 2023, Commission Meeting.**

Commissioner Shirley entered a motion to approve the minutes from the June 6, 2023, Commission Meeting.

Commissioner Bennett seconded; the **motion carried** by voice vote.

- **Approval of vouchers 20078 through 20102 and electronic fund transfer payments in the amount of \$32,403.13.**

Commissioner Shirley entered a motion to approve vouchers 20078 through 20102 and electronic fund transfer payments in the amount of \$32,403.13.

Commissioner Bennett seconded; the **motion carried** by voice vote.

- **UNFINISHED BUSINESS**

None.

- **NEW BUSINESS**

- **Motion to Approve Tina Hayes as Port Auditor.**

Commissioner Shirley entered a motion to approve Tina Hayes as Auditor of Port of Ilwaco. Commissioner Bennett seconded; the **motion carried** by voice vote.

- **Resolution 23-982 to add New Finance Officer/Auditor as Signer on Account**

Commissioner Shirley entered a motion to approve Tina Hayes as New Finance Officer/Auditor as Signer on account.

Commissioner Bennett seconded; the **motion carried** by voice vote.

- **July 4th Commission Meeting – Cancel or Reschedule**

Manager Lofstrom suggested to cancel or reschedule the July 4th Commission meeting.

Manager Lofstrom and the Commissioners discussed options.

Commissioner Bernnett entered a motion to approve one Commission meeting a month during the Summer, third Tuesday, July through September.

Commissioner Shirley seconded; the **motion carried** by voice vote.

- **PUBLIC COMMENT**

D. Berger – Discussed Through-the-Fence Agreement and airport rules.

M. Cullimore – Welcomed Tina. Wants the “spirit of the community” reflected in Port minutes.

M. Cassinelli – Salmon season opens the 24th and everyone is getting ready.

LB Chief Wright – Very conservative approach to trespassers at the RV park; convictions still in the works; work every process. Security cameras and human eyes are the best support for Port security.

- **OPERATIONS REPORTS**

Manager Report: Dry storage fencing update; summer help hired: Tina Hayes hired for Port FD; budget report update; WWest Communication update; training seminar update; restroom update; grant updates; pay station update; pavilion restroom update; DJHCC lease rate increase; garbage at 332 Elizabeth Ave. update; security parole update and Oman & Sons donated over \$9k to Port of Chinook in lumber.

Finance Report: None.

- **COMMISSIONERS REPORT**

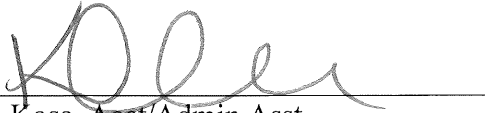
Chairman Smith: Appreciate everyone doing their job. Welcome, Tina. Also, happy to take part in the first all-woman team at the Port.

Commissioner Shirley: Thank you Tracy, Tina, and staff for your hard work. Look forward to a good summer.

Commissioner Bennett: Looking forward to the future.

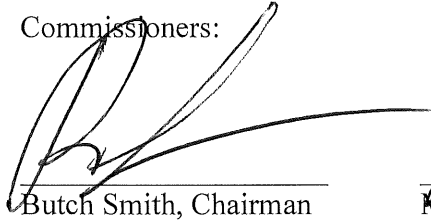
The meeting was adjourned at 5:03 PM by **Chairman Smith**.

Minutes submitted by Kari Kosa for approval on June 20, 2023.



Kari Kosa, Acct/Admin Asst

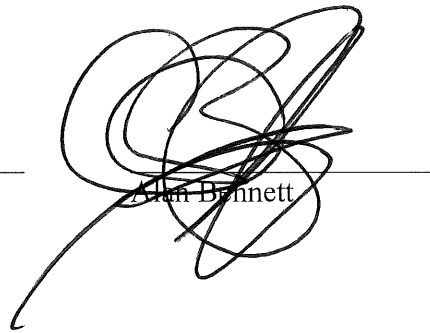
Commissioners:



Butch Smith, Chairman



Mike Shirley



Alan Bennett