

**PORT OF ILWACO**  
**MINUTES**  
**August 20, 2024**

**COMMISSION MEETING**

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were, Commissioner Bennett, Commissioner Shirley, Finance Director Hayes ABSENT, Port Manager Lofstrom, and Accounting Assistant Vitale.

- **Call to Order**

Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**

Lofstrom requested under New Business to remove the Approval of Construction Management Agreement and to add a meeting September 17<sup>th</sup>, 2024.

Commissioner Shirley entered a motion to approve the change of the agenda.  
Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of minutes from July 16, 2024, Commission Meeting.**

Commissioner Shirley entered a motion to approve the minutes from the July 16, 2024, Commission Meeting.  
Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 20837 through 20889 and electronic fund transfer payments in the amount of \$303,439.41**

Commissioner Bennett entered a motion to approval of vouchers 20837 through 20889 and electronic fund transfer payments in the amount of \$303,439.41.  
Commissioner Shirley seconded; the **motion was carried** by voice vote.

**PUBLIC COMMENT**

**A. Saari** – Requested clarification on wording of agenda item: Resolution 24-996.

**C. Bruncke** – Provided clarification on wording of agenda item: Resolution 24-996.  
Provided an update on DJH progress.

**M. Cullimore**– Requested clarification on port liability with the agenda item:  
Resolution 24-996.

**D. Berger**- Shared opposition to DJH center being in a tsunami zone.

**M. Cassinelli**- Provided and update on the Stormwater Baker Bay project.

**K. Royal**- Requested clarification on charter vs. commercial wharfage rules.

**UNFINISHED NEW BUSINESS**

- **Approval of Resolution 24-995, Revised Marina Master Plan**

Commissioner Shirley entered a motion to approve the revised Marina Master Plan.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

## **NEW BUSINESS**

- **Captain Chadwick**

Captain Chadwick provided an update on the operations and focal points of WDFW.

- **Approval of Coax Installation at Airport**

Tabled until further options are explored.

- **Resolution 24-996, Manager Authorization to Sign Grant – DJH Lease**

Commissioner Shirley entered a motion to approve managers signature of grant.  
Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Adding a Meeting on September 17<sup>th</sup>, 2024**

Manager Lofstrom addressed the meeting for September 17<sup>th</sup>, 2024.

## **OPERATIONS REPORTS**

**Manager Report:** Tonnage/Dredge update, Wharfage update, Signage update, PNWA update, Tariff update, Port improvement update, asbestos update, Bulkhead update, Werners update, PIVP grant update, Coast Guard haul out update, Pre-Bid meeting/ construction management update.

**Finance Report:** None given.

## **COMMISSIONERS REPORT**

**Chairman Smith:** Lighting update project is looking great. There were European Green Crab caught in port. Appreciative of all the businesses at the port, they're needed to operate.

**Commissioner Shirley:** Thanks to the staff for all their hard work. Would like people to report anything bad happening in marina and port

**Commissioner Bennett:** The signage and lighting coming into the port looks very nice. There is a good partnership in between the City of Ilwaco and the port.


The meeting was adjourned at 4:51 PM by Chairman Smith.


Minutes submitted by Kaitlynn Vitale for approval on September 17, 2024.

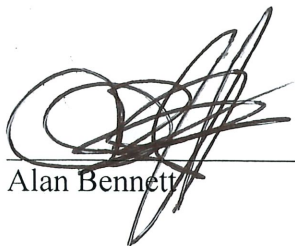
Kaitlynn Vitale

Kaitlynn Vitale, Accounting Asst

Commissioners:

  
Butch Smith, Chairman

  
Mike Shirley

  
Alan Bennett