

## PORT OF ILWACO

### MINUTES

October 1, 2024

### COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:02 PM. Those present were, Commissioner Bennett, Commissioner Shirley, Port Manager Lofstrom, Finance Director Hayes, and Admin/Accounting Assistant Reed.

- **Call to Order**

Chairman Smith called the meeting to order at 4:02 PM.

- **Approval of Agenda**

Commissioner Shirley entered a motion to approve the agenda.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of minutes from September 17, 2024, Commission Meeting.**

Commissioner Shirley entered a motion to approve the minutes from the September 17, 2024, Commission Meeting.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 20936 through 20955 and electronic fund transfer payments in the amount of \$49,775.94.**

Commissioner Bennett entered a motion to approval of vouchers 20936 through 20955 and electronic fund transfer payments in the amount of \$49,775.94.

Commissioner Shirley seconded; the **motion was carried** by voice vote.

### PUBLIC COMMENT

**D. Berger-** Concerned about the cost of building #6 vs the function. He is in favor of a paint shop being put in there. Has concerns regarding taxi lane and the trees at the airport.

**M. Cassinelli-** Thankful for the port during the busy season. It was a successful season, with lodging tax down.

### UNFINISHED BUSINESS

No Unfinished Business

### NEW BUSINESS

- **Renewal of ICA Economic Developments Services Contract**

**Chairman Smith wanted the minutes to reflect that he did not vote or sign on this matter.**

Commissioner Bennett entered a motion to approve the renewal of ICA Economic Development Services Contract.

Commissioner Shirley seconded; the **motion was carried** by voice vote.

- **Approve 2025 Budget Schedule**

Commissioner Shirley entered a motion to approve the 2025 Budget Schedule.

Commissioner Bennett seconded; the **motion was carried** by voice vote

## **OPERATIONS REPORTS**

**Manager Report:** Dredge update, airport update, non-motorized boat launch update, storage shed update, boatyard update, marina projects update, bulkhead update, advertising update, boating infrastructure reo grant update.

**Finance Report:** August financials update, .09 RCO grant update, red chevy update.

## **COMMISSIONERS REPORT**

**Commissioner Shirley:** Hopes that the fishing industry picks up, and therefore increases revenue. The port looks good and is thankful for the hard work of the staff.

**Commissioner Bennett:** Thankful for Tina and Tracy's hard work. Before the next commission meeting, he would like to see the dredge tested for operation.

**Chairman Smith:** There was a tenant who passed away at Beacon R.V. and another one moved out. There needs to be an eye on it so that no one new can move in. There is an increase in negative activity around there. He is glad to see the port staff staying busy.

## **EXECUTIVE SESSION -to discuss real estate. R.C.W. 42.30.110 (b)**

The session convened at 4:35 pm and the time to exit was 15 minutes. The session ended at 4:50 pm. No decision was made.

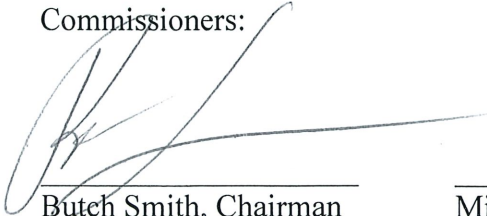
The meeting was adjourned at 4:55 PM by Chairman Smith.

Minutes submitted by Kaitlynn Reed for approval on October 15, 2024.

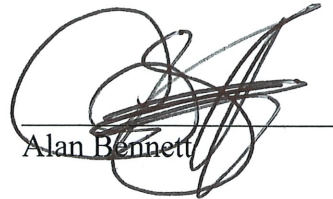
Kaitlynn Reed

Kaitlynn Reed, Accounting/ Admin. Assist.

Commissioners:

  
Butch Smith, Chairman

  
Mike Shirley

  
Alan Bennett