

PORT OF ILWACO
MINUTES
October 15, 2024

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were, Commissioner Bennett, Commissioner Shirley, Port Manager Lofstrom, Finance Director Hayes, and Admin/Accounting Assistant Reed.

- **Call to Order**

Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**

Hayes requested an amendment to the voucher numbers 20956-20987 and amount \$93,524.44.

Commissioner Shirley entered a motion to approve the change of the agenda.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of minutes from October 1, 2024, Commission Meeting.**

Commissioner Shirley entered a motion to approve the minutes from the October 1, 2024, Commission Meeting.

Commissioner Bennett seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 20956 through 20987 and electronic fund transfer payments in the amount of \$93,524.44.**

Commissioner Bennett entered a motion to approval of vouchers 20956 through 20987 and electronic fund transfer payments in the amount of \$93,524.44.

Commissioner Shirley seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

M. Cassinelli- The city received 1.5 million dollars in funding for road improvement. They will be starting with a large list of streets to improve.

UNFINISHED BUSINESS

- **Approve 2025 Preliminary Budget**

Hayes requested an amendment to be made for a new server to be added into capital assets.

Commissioner Shirley entered a motion to approve the 2025 Preliminary Budget as amended.

Commissioner Bennett seconded; the **motion was carried** by voice vote

NEW BUSINESS

- **Approve Resolution 24-998 RCO Applicant Authorization**

Commissioner Bennett entered a motion to approve the Resolution 24-998 RCO Application Authorization.

Commissioner Shirley seconded; the **motion was carried** by voice vote.

- **Approve Resolution 24-997 Public Works Bid Protest Procedures**

Commissioner Shirley entered a motion to approve the Resolution 24-997 Public Works Bid Protest Procedures.

Commissioner Bennett seconded; the **motion was carried** by voice vote

- **Approve Construction Support Services**

Commissioner Bennett entered a motion to approve the Construction Support Services.

Commissioner Shirley seconded; the **motion was carried** by voice vote

OPERATIONS REPORTS

Manager Report: Open positions update, airport update, storage shed update, boatyard update, Werner's attorney update, dredge operations update, camera update.

Finance Report: September financials update.

COMMISSIONERS REPORT

Commissioner Shirley: Thankful for the hard work of the staff, and excited to see the operations manager start. There is an influx of big boats pushing North due to canneries and processing facilities closing. We should expect to see them coming here. Now would be a good time to look at who is actively fishing vs. just sitting in the marina.

Commissioner Bennett: Thankful for the good staff and excited for the new operations manager to start. Glad we are establishing procedures for the future and not backing down. Asked for an update on the dredge and activity at Beacon RV Park.

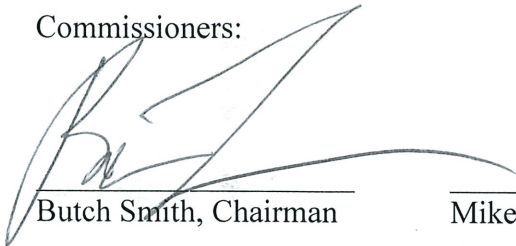
Chairman Smith: Asked for an update on the light replacement project. The ones that have been done look good. Thankful for all of Finance Director Hayes hard work. Budget time is never fun for her, but she is doing a good job keeping us on track.

The meeting was adjourned at 4:32 PM by Chairman Smith.

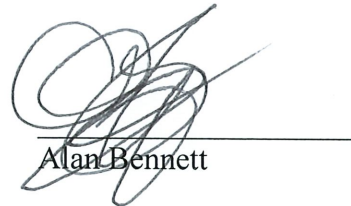
Minutes submitted by Kaitlynn Reed for approval on November 5, 2024.

Kaitlynn Reed
Kaitlynn Reed, Accounting/ Admin. Assist.

Commissioners:


Butch Smith, Chairman

Mike Shirley


Alan Bennett

***After the meeting was adjourned, there was an altercation between two attendees, including yelling and the use of foul language. This behavior is unacceptable and will not be tolerated at the Port of Ilwaco.**