

**PORT OF ILWACO
MINUTES
November 5, 2024**

COMMISSION MEETING

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were, Commissioner Bennett, Port Manager Lofstrom, Finance Director Hayes, and Admin/Accounting Assistant Reed. Commissioner Shirley was Absent.

- **Call to Order**

Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**

Commissioner Bennett entered a motion to approve the change of the agenda.
Commissioner Smith seconded; the **motion was carried** by voice vote.

- **Approval of minutes from October 15, 2024, Commission Meeting.**

Commissioner Bennett entered a motion to approve the minutes from the October 1, 2024, Commission Meeting.
Commissioner Smith seconded; the **motion was carried** by voice vote.

- **Approval of vouchers 20988 through 21006 and electronic fund transfer payments in the amount of \$164,910.38.**

Commissioner Bennett entered a motion to approval of vouchers 20988 through 21006 and electronic fund transfer payments in the amount of \$164,910.38.
Commissioner Smith seconded; the **motion was carried** by voice vote.

PUBLIC COMMENT

D. Berger- Apologizes for what happened after the previous commission meeting was adjourned. He has been working with a developer to clear our land around the airport for a taxiway. Is willing and able to help if needed.

M. Cassinelli- Reminder of the December 18th city and port holiday party at the firehall. Projects are moving along, and Ilwaco Landing may be close to permitting.

UNFINISHED BUSINESS

- **Airport Discussion- WSDOT Aviation Planner, David Ison**

This was passed on due to the absence of David Ison.



NEW BUSINESS

- **RCW 42.30.050 – Interruptions - Procedures**

Discussed procedures in accordance with RCW 42.30.050. This was a fair warning for everyone in attendance. The Port of Ilwaco will be following the RCW 42.30.050, as it is the law.

- **Resolution 24-999 Update to Employee Health Insurance Policy**

Commissioner Bennett entered a motion to update the Resolution 24-999 Update to Employee Health Insurance Policy.

Commissioner Smith seconded; the **motion was carried** by voice vote

- **Resolution 24-1000 Final 2025 Budget**

Commissioner Bennett entered a motion to approve the Resolution 24-1000 Final 2025 Budget.

Commissioner Smith seconded; the **motion was carried** by voice vote

- **Resolution 24-1001 Regular Tax Levy 2025**

Commissioner Bennett entered a motion to approve the Resolution 24-1001 Regular Tax Levy 2025.

Commissioner Smith seconded; the **motion was carried** by voice vote

- **Approval of Testing and Inspection Services**

Commissioner Bennett entered a motion to approve the approval of testing and inspection services.

Commissioner Smith seconded; the **motion was carried** by voice vote

OPERATIONS REPORTS

Manager Report: Dredge operations update, bulkhead update, RCO grant update, office staff trip to Westport, boatyard door repair updates, camera update, schedule tariff workshop, new staffing update, charging station update.

Finance Report: None given.

COMMISSIONERS REPORT

Commissioner Bennett: The Bar Pilots have a difficult job trying to get on boats in rough seas. Tracy and Tina were in a similar situation upon their hire. Now it is smoothly operating. Tough decisions were made and projects taken on. Thankful to everyone.

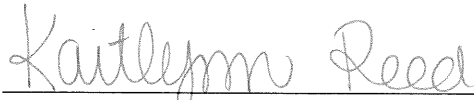
Chairman Smith: Ditto. The Port has a great staff.

EXECUTIVE SESSION -to discuss potential litigation. R. C. W. 42. 110 (i)

The session was convened at 4:30 pm and the time to exit was 15 minutes. Three additional minutes were requested. The session ended at 4:48 pm. No decision was made.

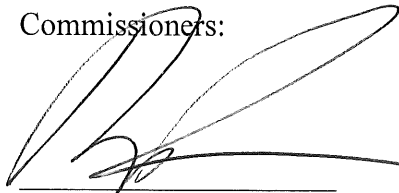
The meeting was adjourned at 4:48 PM by **Chairman Smith**.

Minutes submitted by Kaitlynn Reed for approval on November 19, 2024.



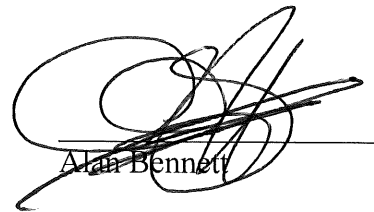
Kaitlynn Reed, Accounting/ Admin. Assist.

Commissioners:



Butch Smith, Chairman

Mike Shirley



Alan Bennett