

**PORT OF ILWACO
MINUTES
November 7, 2023**

COMMISSION MEETING

Commissioner Bennett opened the Commissioner's regular meeting at 4:02 PM. Those present were Chairman Smith absent, Commissioner Shirley by Zoom, Finance Manager Hayes, Port Manager Lofstrom, and Administrative Assistant Kosa.

- **Call to order**

Commissioner Bennett called the meeting to order at 4:02 PM.

- **Approval of Agenda**

Manager Lofstrom requested the Commissioners to add a second voucher to the agenda and change vouchers 20378 through 20441.

Commissioner Bennett entered a motion to add a second voucher to the agenda and change vouchers 20378 through 20441.

Commissioner Shirley seconded; the **motion carried** by voice vote.

- **Approval of minutes from the October 12, 2023, Commission Meeting.**

Commissioner Shirley entered a motion to approve the minutes from the October 12, 2023, Commission Meeting.

Commissioner Bennett seconded; the **motion carried** by voice vote.

- **Approval of vouchers 20378 through 20441 and electronic fund transfer payments in the amount of \$188,502.78.**

- Commissioner Shirley entered a motion to approval of vouchers 20378 through 20441 and electronic fund transfer payments in the amount of \$188,502.78.

Commissioner Bennett seconded; the **motion carried** by voice vote.

- **UNFINISHED BUSINESS**

- **Zoom Meeting**

Lofstrom announced that first and last name will be required for security purposes with Zoom meeting participants.

- **Miller Easement**

Commissioner Shirley entered a motion to approve the Miller easement.
Commissioner Bennett seconded; the **motion carried** by voice vote.

- **Budget Approval Meeting – November 14, 2023, at 3:00 PM.**

Lofstrom invited the public to the Budget Approval Meeting.
There will be no public participation – public comment.

- **NEW BUSINESS**

- **Landscape Bid**

Lofstrom shared the bid from Beach Time landscaping.

No Action Taken

- **2024 Salary Caps**

Lofstrom presented the 2024 Salary Caps to the Commissioners.

Commissioner Shirley entered a motion to approve the 2024 Salary Caps.
Commissioner Bennett seconded; the **motion carried** by voice vote.

- **PUBLIC COMMENT**

C. Spreademan – Shared Zoom meeting suggestions.

S. Walker – Shared landscaping suggestions.

K. Vanderburg – Thanked the Port for clearing the ditches on Pearl and Myrtle Street.

T. McCulloch – Shared concerns about his moorage.

D. Berger – Shared landscaping, stripping and pavement suggestions for the Airport.

- **OPERATIONS REPORTS**

Manager Report: Grant updates; ditch clearing update; remodel update; dredging permit update; security camera update and audit update.

Finance Report: Budget report update; audit update and payroll direct deposit update.

- **COMMISSIONERS REPORT**

Chairman Smith: Absent

Commissioner Shirley: None

Commissioner Bennett: Port conference with Lofstrom was a success. Also, thanked Lofstrom for thinking outside the box with new ideas for the Port.

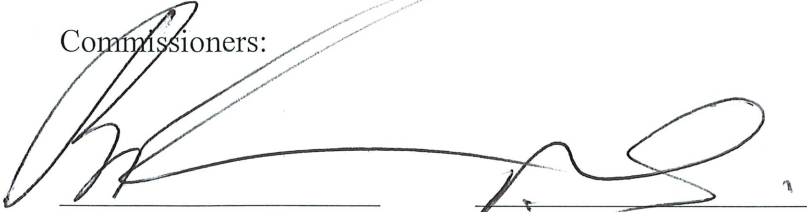
The meeting was adjourned at 5:00 PM by Chairman Smith.

Minutes submitted by Kari Kosa for approval on November 21, 2023.



Kari Kosa, Acct/Admin Asst

Commissioners:



Butch Smith, Chairman



Mike Shirley



Alan Bennett

