

**PORT OF ILWACO**  
**MINUTES**  
**November 21, 2023**

**COMMISSION MEETING**

Chairman Smith opened the Commissioner's regular meeting at 4:00 PM. Those present were Commissioner Smith, Commissioner Shirley, Finance Manager Hayes, Port Manager Lofstrom, and Administrative Assistant Kosa.

- **Call to order**

Chairman Smith called the meeting to order at 4:00 PM.

- **Approval of Agenda**

Manager Lofstrom requested the Commissioners move the Executive Session between the Unfinished Business of the SAO Exit Audit and the Interlocal Agreement Meeting with Port of Chinook – set date.

Finance Manager Hayes requested the Commissioners change the voucher amount to \$42,470.05.

Commissioner Shirley entered a motion to change the Executive Session order in the agenda and voucher amount to \$42,470.05.

Commissioner Bennett seconded; the **motion carried** by voice vote.

- **Approval of minutes from the November 7, 2023, Commission Meeting.**

Commissioner Shirley entered a motion to approve the minutes from the November 7, 2023, Commission Meeting.

Commissioner Bennett seconded; the **motion carried** by voice vote.

- **Approval of vouchers 20442 through 20453 and electronic fund transfer payments in the amount of \$42,470.05.**

- Commissioner Bennett entered a motion to approval of vouchers 20442 through 20453 and electronic fund transfer payments in the amount of \$42,470.05.

Commissioner Shirley seconded; the **motion carried** by voice vote.

- **UNFINISHED BUSINESS**

- **SAO Exit Audit**

Rescheduled

**Executive Session – To Review the performance of a public employee pursuant to RCW 42.30.110(1)(g).**

4:05 PM – 4:15 PM

- **Interlocal Agreement Meeting with Port of Chinook – set date.**

December 11<sup>th</sup> or 12<sup>th</sup> – No Action

- **NEW BUSINESS**

- None

- **PUBLIC COMMENT**

**D. Mojo** – Concerned about DJHCC Parking.

**C. Spreademan** – Curious about how the board comes to their conclusions.

**M. Callimore** – Shared information on the DHJCC lease.

**D. Berger** – Suggested cleaning up ditches by Ilwaco Airport.

**M. Cassinelli** – Bulkhead project update.

- **OPERATIONS REPORTS**

**Manager Report:** Boatyard building door bid update; grant updates; RV park update; upstairs cosmetic remodel update; hoist update and WA unemployment update.

**Finance Report:** October 2023 Financial Presentation.

- **COMMISSIONERS REPORT**

**Chairman Smith:** Wished everyone a Happy Thanksgiving; requested option for future new door on deconstruction building; other Port committed on the Port of Ilwaco employees work hard; and great job to all the Port staff.

**Commissioner Shirley:** Appreciate everyone's hard work; looks like a no crab Holiday Season and the importance of dredging at the Port for fisherman revenue.

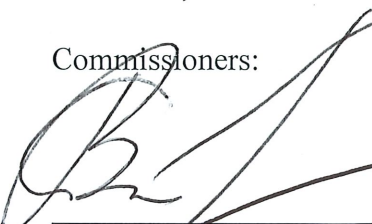
**Commissioner Bennett:** Appreciate the hard work from the Port staff when weather is bad.

The meeting was adjourned at 5:07 PM by Chairman Smith.

Minutes submitted by Kari Kosa for approval on December 5, 2023.

  
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Kari Kosa, Admin Asst

Commissioners:

  
\_\_\_\_\_  
Butch Smith, Chairman

  
\_\_\_\_\_  
Mike Shirley

ABSENT  
\_\_\_\_\_  
Alan Bennett

